

December 19, 2018

IMPORTANT NORTH CAROLINA AGENT COMMUNICATION

Effective January 2, 2019, North Carolina Rate Bureau (NCRB) will no longer send the Notice of Assignment for assigned risk policies to the agent via US Mail.

Going forward, an electronic copy (PDF) of the Notice of Assignment will be emailed to the agent listed on the application at the time of assignment. Once the assignment is received by the agent, it is the agent's responsibility to notify their client on the terms and conditions of the policy.

Since all correspondence will be emailed to the agent listed on the application, it is critical that all agents update their ManageAR profile with their current contact information. Please contact your group administrator to make any changes to your profile.

If there are any questions about the new process, please contact the NCRB information center at support@ncrb.org or 919-582-1056.

Sincerely,

Jarred Chappell

Director, WC Operations

JC:ko
AG-18-5